



MEETING MINUTES

January 8, 2015

7:30 PM

Approved

In Attendance: H. Harper, Vice-Chair, L. Schack, Member, B Watts, Member, M. Brown, Authority Administrator

Call to Order

H. Harper called the meeting to order at 7:36 PM.

Approval of Minutes

B. Watts moved to approve the minutes as submitted; L. Schack seconded. It was so moved.

Approval of Payments

After a brief discussion, B. Watts motioned for approval of the December 2014 payments as listed, seconded by L. Schack. It was so moved. L. Schack then moved to accept the Balance Sheet and Revenue and Expenses Report as prepared in good faith by the Township Treasurer, seconded by B. Watts. It was so moved.

Authority Administration Reports

M. Brown reported that in general all facilities were operating well. There were several brief questions regarding the reports. M. Brown provided a brief update of the Phase II Expansion Project and provided a preliminary copy of the bid tab for the Little Conestoga Pump Station and Force Main component. He then provided a brief update of the Phase II WWTF Project noting it was on schedule at present. B. Watts then moved to accept the Administrative Reports as submitted; seconded by L. Schack. It was so moved.

M. Brown reviewed the bids for the Marsh Harbour Lagoon Cleaning noting the combined contract value had increased over the previous bidding by more than \$30,000. He noted the opinion of the engineer for the increase lay in an anticipated increase in lagoon water draining and disposal costs. M. Brown recommended once again rejecting all bids. B. Watts recommended rebidding in the Spring of 2015 with the Authority undertaking the draining and disposal costs separately. B. Watts moved, seconded by L. Schack to reject the Marsh Harbour Lagoon Cleaning Bids. It was so moved.

2015 Operating and Capital Budgets

M. Brown briefly reviewed the draft operating and capital budgets for 2015 submitted at the November 2014 meeting. Following a brief discussion, B. Watts moved, seconded by L. Schack to approve and adopt the 2015 Operating and Capital Budgets. It was so moved.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by L. Schack to adjourn the meeting at 8:03 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator